K.RAMAKRISHNAN
COLLEGE OF ENGINEERING
An Autonomous Institution
Permanently Affiliated to Anna University Chennai, Approved by AICTE New Delhi,
ISO 9001:2015, 14001:2015 certified institution, Accredited by NBA and with A grade by NAAC
Samayapuram, Tiruchirappalli – 621 112, Tamilnadu, India.

IQACMEETING MINUTES

2022-2023

Circular.

IQAC Meeting is Scheduled on 12/5/22 at 3.30 PM in TLC. All the Members of IQAC are requested to attend the Meeting. The agenda for the Meeting is as follows.

1. Curriculum Enrichment
2. AQAR 21-22
3. National Education Policy (NEP)
4. Strategic plan JAN 2021 to DEC 2021 Status
5. New Strategic plan from JAN 202 - DEC 2022

PRINCIPAL / IQAC CHAIRMAN

Minutes Of the Meeting.

(1) Review and Action Taken for the previous Meeting held on 7/4/22

→ External Academic Auditors Recommendations and Suggestions pointed were discussed and action in progress.

1) To plan and execute VAC for all 2nd, 3rd and 4th year Students — HODS faculty I/c.

2) To prepare and Submit the department details from JAN 22 to MAY 22 to IQAC. — HOD & Dept IQAC.

3) Discussed the NEP documents —

4.) All departments to review the activities pertaining to Crt I to VII — 2021 Academic Year

5. Department Heads to prepare Strategic plan for 2022 in discussion with IQAC Chairman.
— IQAC Chairman, HODs IQAC Coordinator.

Members Present

S.NO	Name	Designation	Signature
1.	Dr. D. SRINIVASAN	PRINCIPAL	
2.	Dr. K. Dhayalini	Prof / EEE	
3.	Dr. B. Kiran Bala	HOD / AI&DS	
4.	Dr. S. manikandan	HOD / IT	
5.	K. Chellamuthu	AP / mech	
6.	Dr. T. M. Rithya	HOD / CE	
7.	J. priyadharshini	PP / IT	
8.	Ms. M. Nivetha	AP / AI&DS	
9.	Dr. Jafrey. D	Asso. Prof / Mech	
10.	R. SASIKUMAR	AP / CSE	
11.	A. Subramaniya Siva	AP / EEE	
12.	Dr Maheswari	Prof / ECE	
13.	Dr. N. S. Venkataramanan	Prof / Chem.	
14.	Dr. S. Titus.	Hod / 1st year.	
15.	Dr. S. Neelakandan	HOD / English	
16.	V. PRABHAKARI	PED	
17.	P. KRISHNAMOORTHY	Library	
18.	R. PANDIARAJAN	MATHS	


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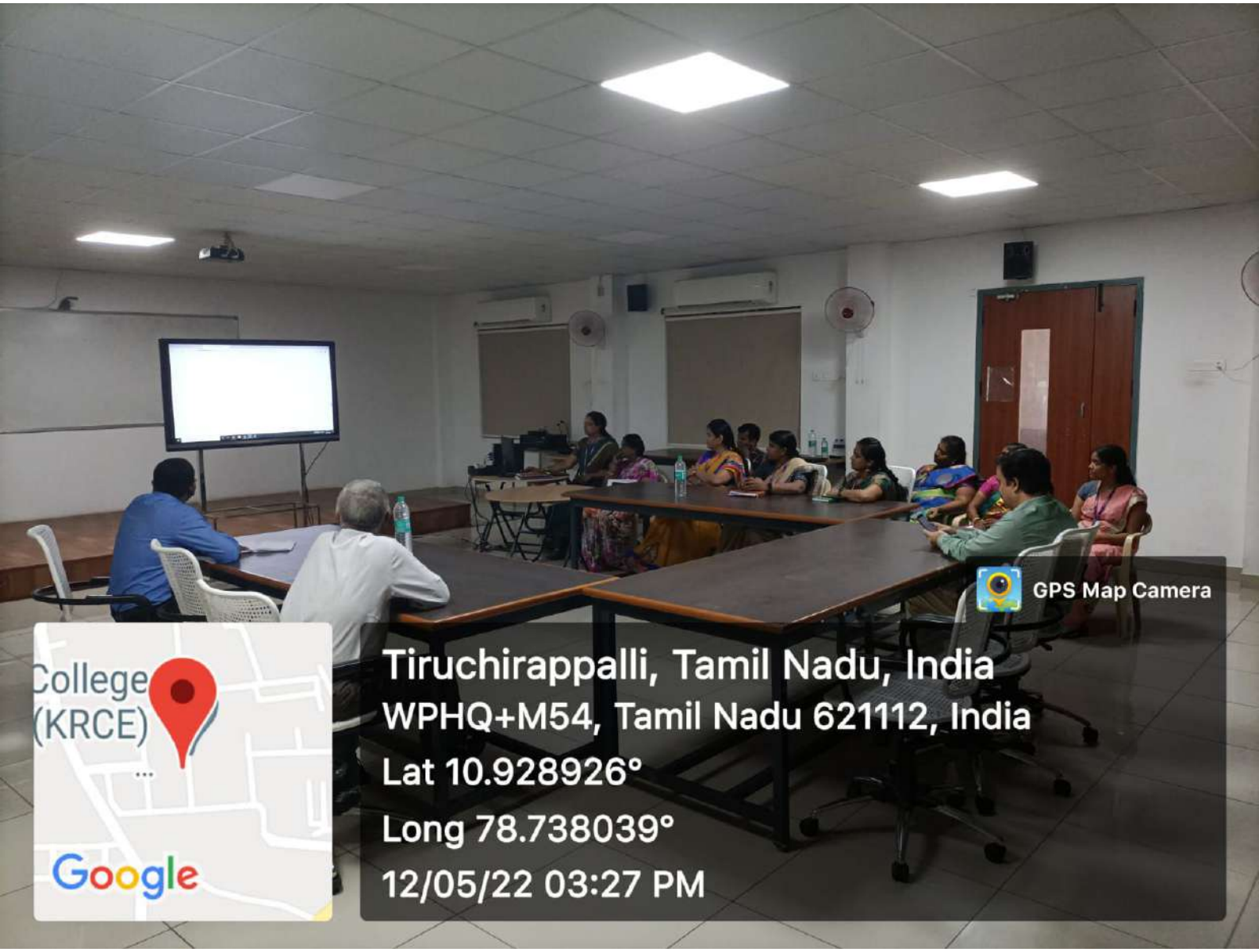
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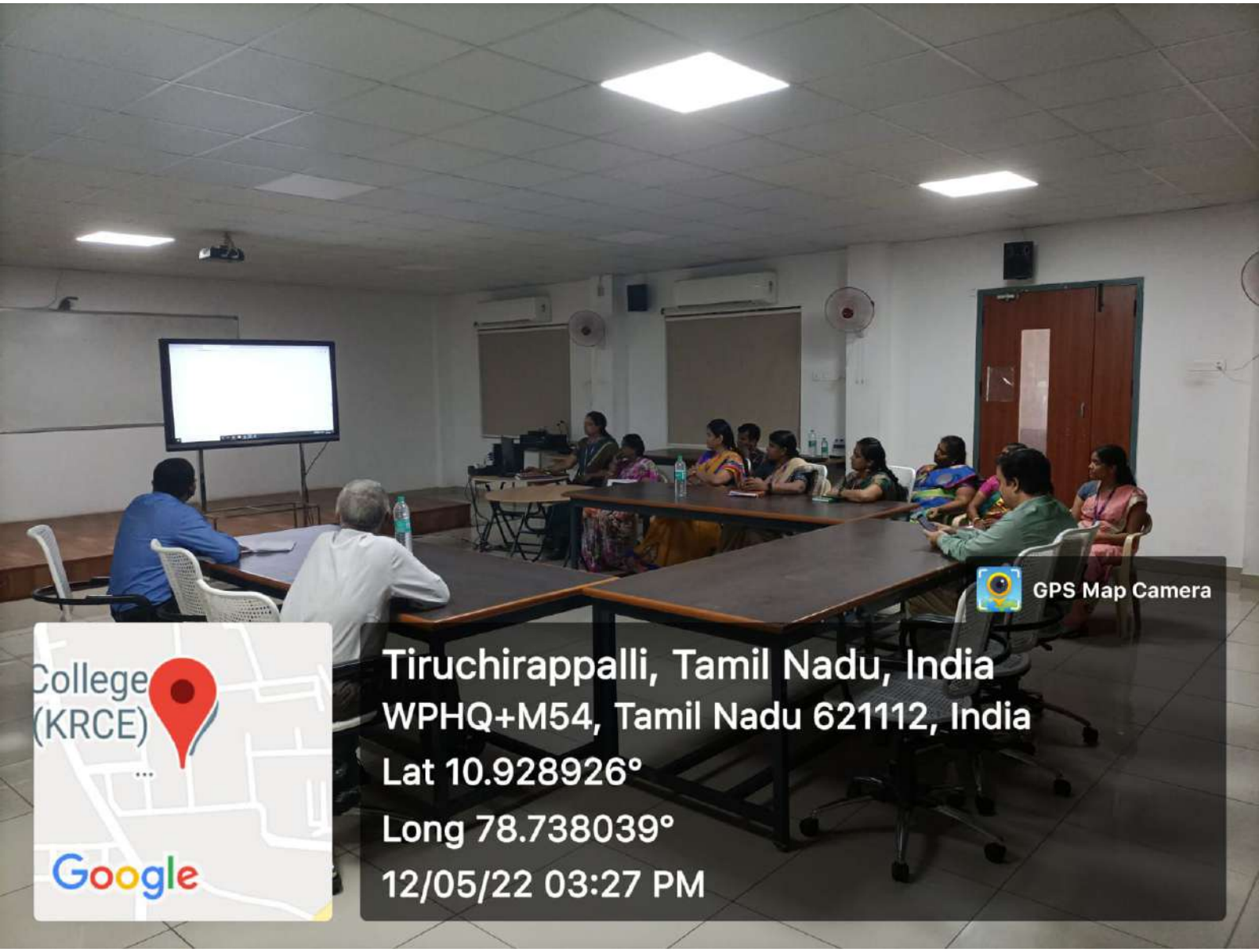
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Meeting: 6

CIRCULAR

IQAC Meeting is Scheduled on 27/7/22 at 11 00AM in TLC. All the Members of IQAC are requested to attend the meeting. The agenda for the Meeting is as follows:

1. Discussion of Academic Schedule & plan (ODD Semester)
2. To plan and execute VALUE ADDED Courses.
3. Students to undergo Internship, Inplant Training, field Visit
4. E-Content development.
5. Seminar, workshop for Non-Teaching Faculty.
6. Students participation in extra Curricular & Co-Curricular activities. (to plan & execute in odd Sem)
7. Presentation of criteria I - VII details for the duration Jan 22 to June 2022.

PRINCIPAL / IQAC CHAIRMAN.

Circulated To:

1. Dr. B. Kiran Bala - 25/7/22
2. Dr. N. S. Venkataramanan - 25/7/22
3. Dr. N. Sivanantham - 25/7/22
4. Dr. P. Titus. - 25/7/22
5. G. GABRIEL SANTHOSH KUMAR - G. Gabriel 25/7/22
6. A. Subramanya Siva - 25/7/22
7. Dr. M. Venkatachalapathy - M. Venkat 25/7/22
8. V. SARANRAJ. P.E.T - 25/7/22
9. P. KRISHNAMOORTHY (Library) - 25/7/22
10. B. Thayanan
11. R. SASIKUMAR - 25/7/22

Minutes of The Meeting :

* Review and Action taken for the previous meeting held on 12/5/22.

[→ Schedule for VAC was prepared by all department Heads and approved by principal.
→ updation of criteria details from all departments was done.
→ Strategic plan (Department wise) was prepared and submitted to IQAC cell].

1. IQAC Chairman discussed about the Academic calendar with the activities to be planned and executed.
2. Based on academic calendar dept. Heads were informed to prepare the Schedule for VAC.
3. To motivate all the Students and it is mandatory that all Students should undergo at least 1 internship and IPT, as per AQAR.
4. E-Content Courses (Video lectures) to be recorded dept. wise and to be uploaded in website, after getting approval from principal.
5. External administrative training for non-teaching faculty was planned on 3/9/22.
6. Students to be motivated to participate in ecstra curricular and Co-Curricular activities.
7. All dept. IQAC incharges presented their department details, in the presence of IQAC Committee members

10/9/22

Meeting 7

CIRCULAR

IQAC Meeting is Scheduled on 16/9/22 at 11.00 AM in TLC. All the Members of IQAC are requested to attend the meeting. The agenda for the meeting is as follows.

1. Review of Criteria I to Criteria VII details for AQAR 21-22.
2. Seminar on National Education Policy date Confirmation.
3. Student activities, Placement (IV yr Students)
4. NIRF Preparation w.r.to the Criteria I, II & III
5. Faculty Publication in Q Journals.
6. Schedule for Research Meeting

Principal / IQAC CHAIRMAN. 10/9/2022

Circulated To

1. All Dept. HOD's
2. IQAC Dept. Incharges.
3. file.

16/9/22

Minutes of the Meeting

* Review and Action Taken for the previous Meeting held on 27/7/22.
  → [Plan and execution of VAC, E-Content development]
  → Completion of External administrative training for Non-teaching faculty members.
  → Criteria details were updated till date.

1. All department IQAC incharges presented their activity details and criteria I to VII details for AQAR 21-22.

2. To focus on the NEP, Seminar is planned and confirmed on 2nd week of October. [Resource Person from NIT, Trichy].

3. IQAC Chairman, visited to motivate Students regarding their preparation for placement for the 2nd round of TCS, CTS and forthcoming Companies.

4. Also the faculty members were visited to publish their research work in reputed Q Journals as per HRM. appraisal procedure.

5. Research Meeting was planned and executed for all KRCE faculty members on 13/9/22. Resource person from Thiyagarajar School of Mgt.

6. With the Conclusion IQAC Coordinator delivered Vote of Thanks.

Members Present on 16/9/22. Venue: IIC Time:

S.NO	Name	Designation	Signature
1.	Dr. D. SRINIVASAN	PRINCIPAL	D. Srinivasan
2.	A. Subramaniya Siva	AP/EEE	
3.	Dr. M. Maheswari	Prof/ECE	
4.	Ms. M. Nivetha	AP/AI&DS	16/9/22
5.	Dr. M. Meignanamoorthy	HOD/Mechanical	
6.	Dr. Jefrey Daniel D	AP/Mech	D. Jefrey
7.	R. RAJA	AP/Chemistry	
8.	Dr. E. HEMALATHA	AP/Physics	
9.	Dr. N. Sivananthan	AP/Physics	
10	Dr. M. VENKATA CHALAPATHY	Prof/MATHS	M Chalapathy
11.	A. VIDYA	AP/ECE	A. Vidya
12.	P. Sivamalar	AP/CSE	
13.	G. GABRIEL SANTHOSH KUMAR	AP/EEE	
14	Mrs. P. JANET MARY PORTIA	AP/MBA	
15.	R. PANDIARAJAN	AP/MATHS	
16.	Dr. B. Kiran Bala	HOD/AI&DS	
12.	Dr. S. TITUS.	Prof/EEE & HOD-I year	16/9/22
13.	L. Anudha	AP/CSE	16/9/22
14.	J. Priyadharshini	AP-IT	16/9/22


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Friday, 16-09-2022


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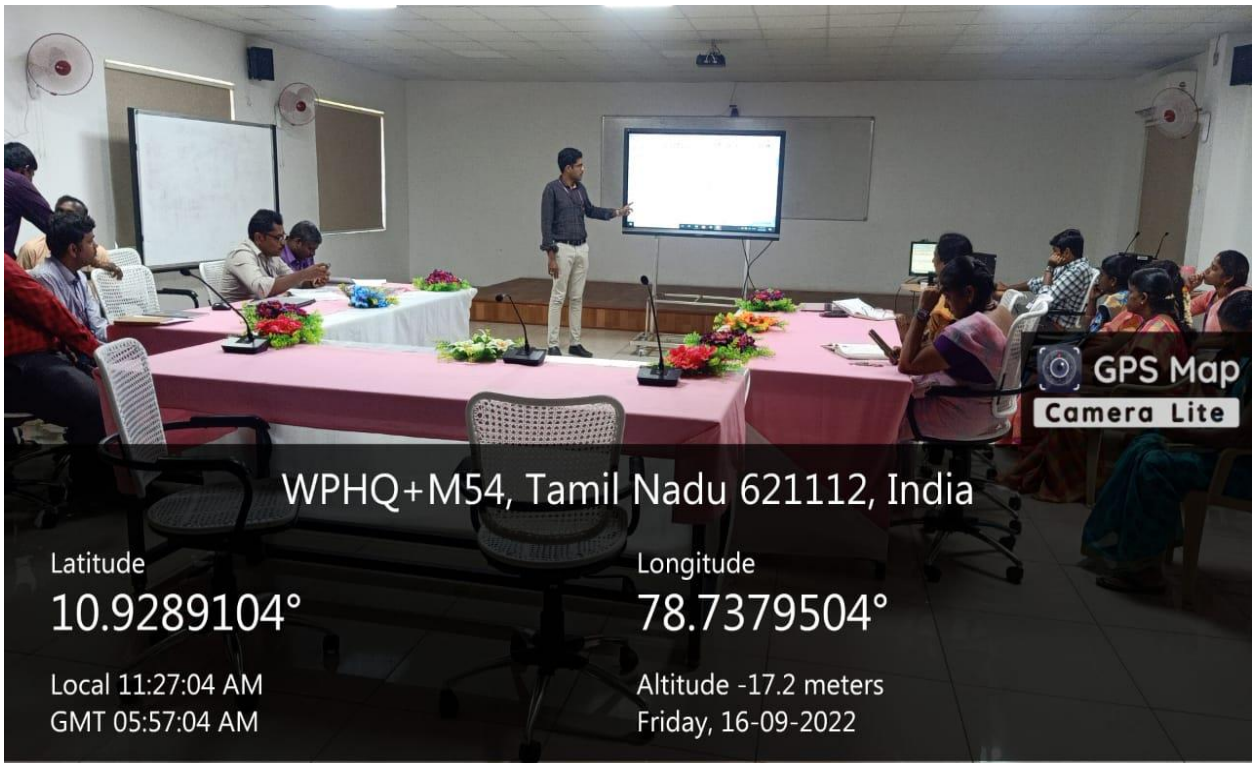
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Meeting: 08

CIRCULAR

All Staff Meeting is Scheduled on 9/12/22 at 11.25 Am in Conference Hall. The agenda of the Meeting is as follows.

* To Confirm the Minutes of the last Meeting held on 19/1/22
* Discussion about Teamwork, work execution, Cooperation and Coordination among faculty Members
1. Learning outcomes - CO, PO, PSO attainment.
2. Research and Publication
3. Coaching plan for Slow learners and Advanced learners.
4. Funding Proposals and Patent.
5. Teaching learning - Tools and Pedagogy.
6. Faculty to attend FDP in latest technology.
7. Preparation of documents for NBA, NAAC according to TIER I format.
8. Event Conduction - Preplan & Post Plan Schedule.
9. Leave and Permission - Weekend.
10. Students Discipline and Dress Code.
11. Staff Dress Code.
12. Mobile Usage In Campus.
13. Students Project - InterDisciplinary.
14. Visit to Library - Daily
15. Review of activities - Jan 2022 - Dec 2022.

PRINCIPAL / IQAC CHAIRMAN.

9/12

Circulated to
1. All Dept HoD's
2. IQAC Department Incharges
3. file.

Minutes of the Meeting

Item NO.1: Learning Outcomes - CO, PO and PSO attainment

* Discussion of the procedure to be followed for CO, PO and PSO attainment in Outcome Based Education.
* Course outcomes attainment are measured using Direct Assessment & Indirect Assessment.
* For Tier I Autonomous institution, Criteria 5 weightage has been increased to 170 (previous 120).
* Direct Assessment includes exams, Projects, Assignment, Quiz, Seminar, NPTEL [60:1 + 40:1]
* Indirect Assessment includes Survey (Stake holders), Workshop, Seminar participation, Training.

Item NO 2:

* To increase the citations in refereed publications and improve the h-index.
* Faculty Members should be aware of the Quartile Journals. (Q_1, Q_2, Q_3, Q_4). irrespective of Scopus and SCI Journals.

Item NO 3:

* Coaching plan for slow learners should be executed perfectly.
* Special focus on slow learners to get through the papers.
* Motivate advanced learners to attend Workshop, Seminar,

Item NO 4:

* All Doctorates should apply for fund proposals.
* To get innovative idea from Students and convert into patents.

Item NO 5:

* Faculty should plan the course delivery with

ICT tools and preparation of E-Content for all Subjects.

Item No 6:

* Faculty Members Should attend FDP in the latest emerging Technologies.
* Also Interdisciplinary titles workshop / Seminar / FDPs to be attended.

Item NO 7:

* Pertaining to the documents for NBA, NAAC, ISO, the formats as per Tier I format to be followed
* Course Material arrangement
* Co-Po Mapping
* Co Assessment.
* Preparation of Comprehensive Course plan.

Item No: 8:

During event Conduction the formal procedure Should be followed by all departments.

Item NO 9:

Leave and permission Should be availed only if required during week ends & Start of the week.

Item NO 10:

To Monitor Students Discipline and dress Code.

Item NO 11:

Faculty Members (Gents and Ladies) Should follow proper dress Code assigned during class hours.

Item NO 12:

* Mobile usage among faculty members Should be followed only if necessary.

Item No 13:

* Students Major project during 8th Semester Should be planned with interdisciplinary Concepts.

Item NO 14:

- Faculty members and Students Should regularly Visit library and make use of the Books / Journals.

Item NO 15:

- Students Should be Continously motivated to carry out their participation in extra curricular and Co-Curricular activities

PRINCIPAL, IQAC CHAIRMAN.

Members Present:

1.
2. Dr. K. Priyadarsh / Prof - [signature]
3. Ms. M. Nivetha / AP / AI&DS [signature] 9/12/22
4. G. Vshadevi, AP/AI&DS [signature] 9/12
5. R. Dhaaraani, AP/AI&DS [signature] 9/12
6. Dr. S. Manikandan Prof & Head, IT [signature] 9/12
7. Dr. B. Kiran Bala HOD-AI&DS - [signature] 9/12
8. I Priyadharshini, AP-IT [signature] 9/12/22
9. S. Rajeswari, AP/IT [signature] 9/12/22
10. R. Gayana AP/IT [signature] 9/12/22
11. S. Jagadeswari AP/AI&DS [signature] 9/12/22
12. Dr. S. THUS. Prof/EEE - [signature] 9/12/22
13. Dr. R. ILANGO Prof/EEE - [signature] 9/12/22
14. P. KARTHIKEYAN AP/EEE - [signature] 9.12.22
15. M. Premalatha A.P/Eng - [signature] 9/12/22
16. M. Karunakaran AP/English - [signature] 9/12/22
17. A. Subramaniya Siva, AP/EEE - [signature] 9/12/22
18. R. Ravindran, AP/English - [signature] 9/12/22
19. B. Dhanyaran AP/MBA [signature] 9/12/22
20. S. Keerthana AP/MBA - S. Keerthana 9/12/22
21. R. KOWSALYA - TSP - [signature] 9/12/22
22. V. Venkadesh - TSP - [signature] 9/12/22

23) G. Kishor kumar — [signature] 9/12/22
24). S. POOJA — S. [signature] 9/12/22
25). K. RAJASHREE — K. [signature] 9/12/22
26. R. Bagavathiyammal — R. [signature] 9/12/22
27) R. PANDIARAJAN — [signature] 9/12/22
28) A. Farizan Begam — [signature] 9/12/22
29) A. DURGADEY — [signature] 9/12/22
30) M. Thamarai Selvi — M. [signature] 9/12/22
31) B. Rajeswari — B. [signature] 9/12/22
32) K. Chellamuthu — K. [signature] 9/12
33 T.M. Nithya — T.M. [signature] 9/12
34 Surya G — [signature] 9/12
35) N.R. Nagarja — [signature] 9/12
36) M. Kalaivani — [signature] 9/12/22
37) S. Rajapriya — S. [signature] 9/12/22
38) Dr. H Sudarsan — H. Sudarsan 9/12/22
39) Dr. B. Viswanathan — [signature] 9/12/22
40) S. Saranya — S. Saranya 9/12/22
41) K. Revathi — [signature] 9/12/22
42) P. JANET MARY PORTIA — P. Janet 9/12/22
43) J. Jajiz Evelyn — [signature] 9/12/22
44) Dr. S. Neelavandan — [signature] 9/12/22
45) G. Gabriel Santhosh Kumar — G. Gabriel 9/12/22
46) K. Vivek — K. Vivek 9/12/22
47. D. BALRAJ — D. Balraj 9/12/22
48) R. RAJASEKAR — [signature] 9/12/22
49) R. KAMARAJ — R. Kamaraj 9.12.22
50 ~~[signature]~~ P. Senthil — [signature] 9.12.22
51) J. Roselin Suganthi AP/ECE — [signature] 9/12/22
52) A. VIDYA AP/ECE — A. Vidya 9/12/22

53) A. Balakumar / ECE
54) R. Bagavathiappan / ECE
55) M. Karthick / ECE
56) R. Mahima / ECE
57) Dr. M. Maheswari / ECE
58) S. Syed Husain / ECE
59) V. Srinda / ECE
60) Dr. Jeffrey Daniel D
61) H. Ramakrishnan
62) S. Sivaranthan

Meeting 09. OBE Meeting - Seminar 8/4/23

CIRCULAR.

As part of Outcome Based Education (OBE) and Teaching Learning Process (TLP), a Seminar is Scheduled on 8.4.23 (Saturday) at 10.00 a.m. Department Heads, AHOD's and 02 faculty Members from each department are informed to attend the Seminar without fail.

Principal / IQAC Chairman.

Circulated to

1. All Dept. Heads.
2. IQAC Dept. Incharges.
3. File.

Members Present.

1. Dr T.M. PITHUA - T.M. Pithua - HOD/CSE
2. Mr. R. Sasikumar - R. Sasikumar 8/4/23 - AP/CSE
3. Mrs. L. Anuradha - L. Anuradha 8/4/23 - AP/CSE
4. B. Mayavan - 8/4/23 - AP/MBA
5. M. YOGESHVARAN - M. Yogeshvaran - AP/ENGLISH
6. Dr. S. NEELAKANDAN - [signature] - AP/ENGLISH
7. Dr. R. ARULRAJ - R. Arulraj - AP/EEE
8. G. GABRIEL SANTHOSHKUMAR - G. Gabriel - AP/ECE
9. R. ROJA SEKHAR - R. Roja Sekhar - AP/Maths
10. H. Ramakrishnan - H. Ramakrishnan - AP/Mech
11. M. Ramesh - [signature] - AP/Mech
12. Dr. B. Kuberbabu - [signature] 8/4/23 - HOD/AIDS/AIML
13. G. Ushadevi - [signature] 8/4/23 - AHOD/AIRDS
14. R. KAMALITTA - [signature] 8/4/23 - AP/IT
15. S. JAGADEESWARI - [signature] 8/4/23 - AP/AIRDS
16. N.R. NAGARAJAN - [signature] 8/4/23 - AP/ECE.
17. S. STEPHE - S. Stephe 8/4/23 - AP/ECE.
18. S. SYED HUSAIN - [signature] 8/4/23 - AP/ECE.
19. Dr. G. Punitha Kumari - [signature] 8/4/23 - AP/Chemistry
20. Dr. S. Manikandan - [signature] 8/4 - HOD/IT
21. T. Murugantha - [signature] 8/4 - AP - ECE




Contents
Traditional Style Approach
Outcome Based Education Approach
Active teaching techniques
OBE process flow
Revised Blooms Taxonomy
AICTE examination performance policy
Assessment (Direct Assessment and indirect Assessment)

8/5/23

Meeting: 10

Circular

IQAC Review Meeting is Scheduled to day (8/5/23) at 10.00 AM. All the IQAC Members are informed to attend the Meeting The agenda for the Meeting is as follows. Venue: Principal chamber.

1. Presentation of Criteria I, to Criteria VII details for AQAR 22-23.
2. Training Programme on "OBE" by Dr. S. Kanchana, Prof /CSE SSN College of Engg., Chennai.
3. Discussion of IQAC Review Meeting with Management, Minutes Regarding Academic Audit and Placement.

8/5

Principal / IQAC Chairman.

Circulated to

1. All Dept. Hod's.
2. IQAC Department Incharges
3. File.

Minutes of the Meeting

1. Department Co-ordinators presented their department AQAR details from C-I to C-VII
   - MECH - Dr. Jayaraj.D [11.20 - 11.55 AM]
   - EEE - Mr Subramaniya Siva [11.55 - 12.35 PM]
   - ECE - Dr Kalpana Devi [12.35 - 1.25 PM]
   - AIDS - ~~Dr Kalpana Devi~~
   - IT - 3.55 PM - 4.15 PM ; Ms. J. Punjadharshini
   - AIML - 8.15 PM - 8.55 PM ; Ms. M. Nivetha
   - CSE - 4.15 PM - 4.35 PM ; Ms. P. Sivakadar
   - CSBS -
   - S&H - ; MBA: 4.35 PM - Dr. Premalatha

IQAC Chairman, insisted the below Mentioned pts.

1. To include GeoTag photos during project Viva Voce with Internal & External.
2. To include the Supporting documents with Colour Signature
3. To follow uniform format in the Supporting documents for all depts.
4. To include Index Sheets in all documents
   - To explain MOU details with geoTag photo
   - To include NPTEL in VAC (Criteria 1) (40hours)
2. Discussed with Heads of all departments to assign 06 Members from CSE, EEE, ECE, MECH, 03 Members from AIDS, AIML, CSBS, MBA, 08 Members from S&H, for OBE Training programme. Principal also insisted to attend 2 days Session fully and utilize effectively.
3. Action Taken Report of academic Audit was discussed and placement activities were also discussed.

Principal / IQAC Chairman

Members Present

1. Dr. D. SRINIVASAN — [signature] 8/5
2. Dr. K. Dhayalini, [signature] 8/5/23
3. H. RAMAKRISHNAN — H.T [signature] 8/5/23
4. Dr. T. M. Trithy — T.M. [signature]
5. P. Sivamalar — [signature]
6. M. Kavitha — [signature]
7. Dr. M. Maheswary — [signature]
8. J. Priyadharshini — [signature] 8/5/23
9. Mrs. R. Kamalitta — [signature] 8/5/23
10. G. Ushadevi — [signature] 8/5
11. M. Nivetha / AI & DS — [signature] 8/5/23
12. Dr. G. Kalpanadevi / ECE — [signature] 8/5/23
13. A. Subramaniya Siva — [signature] 8/5/23
14. Dr. Jaffrey D — [signature] 8/5/23
15. A. Premalasumal — [signature] 8/5/23
16. R. Kamaraj
17. Dr. E. HEMALATHA — [signature] 8/5/23

Meeting 11 : 26/5/23

CIRCULAR

IQAC Meeting is Scheduled today 26/5/23 (Friday) at 2.30 PM. IQAC Members, Heads & AHOD's of all departments are informed to attend.

Agenda of the Meeting is as follows.

1. Review Of Programme Assessment Committee (PAC)
2. Outcome Based Education
3. E-Content Preparation
4. Innovative Teaching Methods.

Principal / IQAC CHAIRMAN.

Minutes Of the Meeting

1. Roles and Responsibilities Of PAC was discussed. — HOD To Take Care.
2. Seminar Series On "OBE" is planned from 28/5/23, weekly 2 topics relevant to OBE Seminar has to be planned and executed — IQAC Coordinator
3. E-Content preparation for the Course to be prepared in the prescribed format. — All Subject handling faculty Members
4. For each Course, unit wise one innovative Teaching Methods to be followed. — All Subject handling faculty members

Members Present:

1. Dr. D. SRINIVASAN
2. R. KAMARAJ
3. Dr. C. Jeyalakshmi
4. Dr. M. Maheswari
5. Dr. K. Dhayalini
6. Ms. J. Priyadharshini
7. Ms. M. Nivetha
8. Dr. E. Hemalatha
9. Dr. Jaffrey. D
10. R. SASIKUMAR
11. M. Karunakaran
12. Dr. S. Manikandan
13. H. Ramakrishnan
14. G. Gabriel Santhosh
15. Dr. S. Berbeth Mary Kumar


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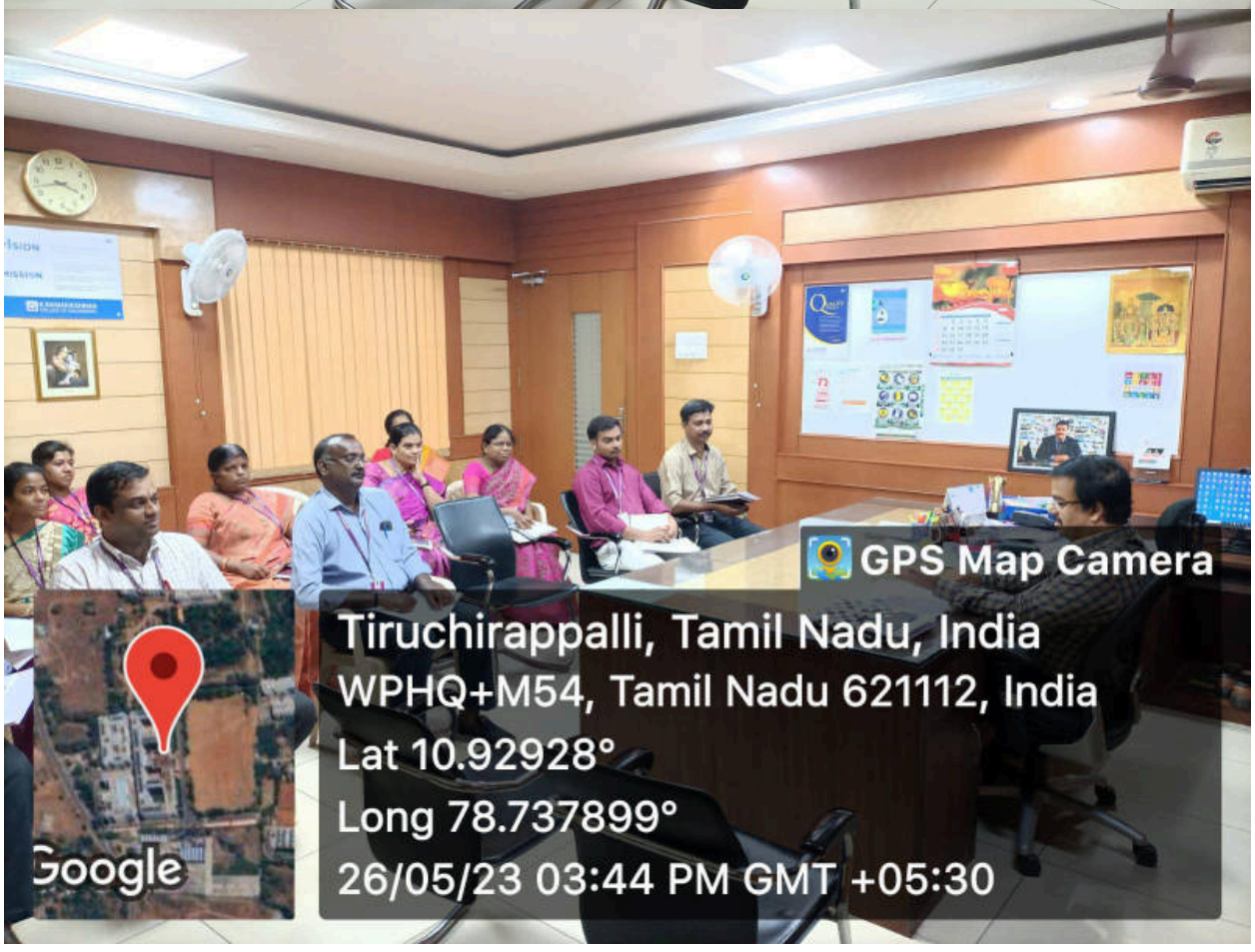
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1/6/23

Meeting 12:

Circular

IQAC Meeting is Scheduled today 1/6/23 (Thursday) at 11.00 AM. IQAC Members, Heads and Criteria-3 Incharges (NBA) of all departments are informed to attend.

The agenda of the meeting is as follows

1. Review of the Previous Meeting
2. CO-PO Assessment and Attainment Process (Batch wise)
3. Contents of Course file.
4. Active Learning Pedagogies & Innovative Teaching Tools (Course wise.

Principal / IQAC Chairman.

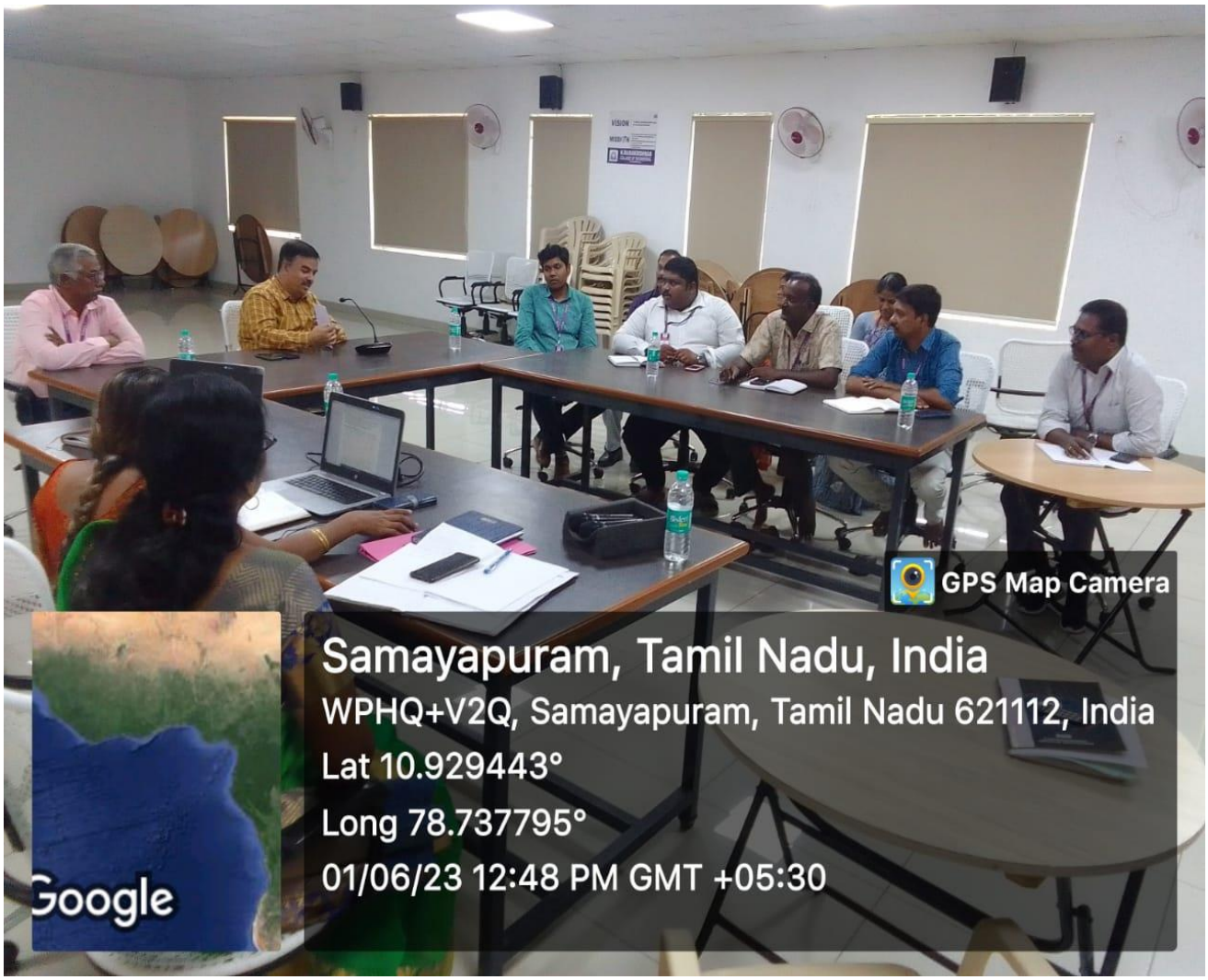
Minutes of Meeting:

1. PAC Members responsibilities & discussion of CO-PO-BTL-PI. — HOD & PAC
2. Incharges explained the assessment process and attainment process. — HOD
3. Theory Course file and laboratory Course file Contents was discussed. — HOD
4. Discussion of methods of learning pedagogies and teaching Tools was discussed. — Course Co-ordinators

IQAC chairman insisted to prepare Competency and performance indicators Programme wise and presentation should be executed from 8/6/23. Schedule to be prepared.

Members presents:

1. Dr. D. SRINIVASAN: D. Srinivasan
2. R. Kamaraj.
3. Dr. K. Priyadarshini - [signature]
4. Dr. H. Ramakrishnan - H. [signature]
5. G. Gabriel - G. GABRIEL SANTHOSH KUMAR
6. Dr. C. Jeyalakshmi - C. Jeyalakshmi
7. Dr. B. Kiran Bala - [signature]
8. Dr. S. Manikandan [signature]
9. R. SASIKUMAR - R. [signature] 1/6/23
10. S. SIVANANTHAN - S. Sivananthan
11. M. Edwin Anthony Roy - [signature]
12. Dr. A. SIRAJUNNIJA - [signature]
13. G. USHA DEVI - [signature]
14. Dr. V. Kannan - [signature]
15. A. Subramaniya Siva - [signature]


GPS Map Camera
Samayapuram, Tamil Nadu, India
WPHQ+V2Q, Samayapuram, Tamil Nadu 621112, India
Lat 10.929443°
Long 78.737795°
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